

 **Mindful Forest School Ages approx 3-6:**

Steps To Enroll

- Email Directly: contact@thechildselement.org
- Please copy and paste this into email, and add your info:

New/Potential Students:

- Child's Name:
- Child's Birthdate:
- Child's Age:
- Parent #1 First and Last Name:
- Parent #1 Phone Number:
- Parent #1 EMAIL address:

If you already have a Brightwheel account, please provide the email address associated with Brightwheel

- Parent #2 First and Last Name:
- Parent #2 Phone Number:
- Parent #2 EMAIL address:

If you already have a Brightwheel account, please provide the email address associated with Brightwheel

- Any Medical or Behavioral information we need to be aware of:
- Emergency contact name, number, and relationship. This is necessary in the case parents are unable to be contacted.

- Which School Year:
- Which LOCATION you want to attend:
- Which DAYS you want to attend consistently each week:
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- How did you hear about this program?

Previously Enrolled/Continuing Students:

- Child's Name:
- Parent #1 First and Last Name:
- Which LOCATION you want to attend:
- Which DAYS you want to attend:

- Once enrollment is reviewed and accepted, parents are required to accept invites to download the Brightwheel App for:
 - Invoicing
 - Complete enrollment forms
 - Fill out child's profile
 - Billing
 - Messaging and Communication with Teachers and Director
 - Turn messaging notifications on
 - If your class needs to use a secondary location or library on any given day due to weather, you will receive a message in the Brightwheel App by 7:30am that same morning with the location change details.

Note: you are **not** automatically enrolled for Summer Term or Future School Years. You must resend this information through email if you would like to enroll for future school years or Summer term.

Locations:

(Classes use one spot regularly, with a secondary outdoor location if the weather requires a covered space. If the weather is too extreme to be held outside, we may call for a Library day with a late drop off at 10am. Exact locations given upon enrollment)

Tuition:

- Payments are due upon enrollment. Your spot is not secure until Payment is made.
- Invoices are sent through Brightwheel once enrollment is accepted.

Makeup Day Policy:

- No makeup days or credits offered for days when children are absent due to sickness or family's choice of absence.
- No credits or makeup days allowed for scheduled school breaks (school calendar document can be found in Brightwheel)

Weather Closure Makeup Days:

- Makeup days **ARE** offered for weather-related closures
- Makeup days may be offered on days other than the class' regularly scheduled class times.
- Makeup days can be scheduled within 30 days of closure for a different class time and/or location than you normally attend
- Weather Makeup days expire at the end of each seasonal session, and do not carry over into Summer term or future school years.
- Makeup days **CANNOT** be used in the Month of May, even if a weather closure is needed within 30 days of May.

Withdrawal of Enrollment:

- You can terminate your child's enrollment at any time, however, payments that have already been made cannot be refunded. No exceptions.

What does this class consist of?

- Class are solely outdoors, led by trained and experienced Teachers (teachers are CPR/First aid certified, background checked, and receive continued training from our Director)
- Child-interest-Led within a gentle daily structure
- Age Appropriate Crafts
- Nature lessons, naturally arising, as well as planned
- Social and Emotional guidance, (ie listening to a story and raising hand, respectful communication, emotional regulation and expressing feelings, confidence building, peer connections, asking for help, independence building,
- Walks in Nature, climbing and exploring
- Free Play
- Mud Kitchen
- Age Appropriate Building & Fort Making
- Age-Appropriate Storybooks and nature literature
- This class does not include: a strongly set curriculum, as we believe these ages of children need ample free-play, with detailed teacher attention on individual development

and following interest of children to cultivate a natural love and curiosity for learning and imagination building

More info:

- Children must be potty trained (we do potty break reminders throughout the day and can assist children while allowing privacy)
- Children are required to bring a backpack with a full clean change of clothing (socks, underwear, pants, tshirt).
- Children are required to bring a large lunch-style snack
- Children are required to bring a medium sized Water Bottle (no ice in water during cold months)
- Children should wear clothing they are comfortable to move freely in, that can get dirty, wet, & muddy
- Children are required to wear long pants that are durable (jeans/ overalls)
- Children are required to wear close-toed hiking boots, or tennis shoes, however, children are encouraged in warm weather to take their shoes off during play for grounding, once we arrive to our class spot
- Prompt drop off at 8:30am and pickup at 12:15 is required.
- Groups depart from the drop off spot promptly at 8:45am.
- If families are late for drop off, they are required to walk their children in to meet up with the group. As teachers are guiding class time after they hike in at 8:45, it can be difficult for parents and teachers to coordinate meet up, so please be patient if they aren't immediately responding to a late drop off/meet up.

Additional Gear Required depending on the season for comfortable year-round outdoor time:

- Waterproof snowsuits, waterproof snow boots (no fabric), waterproof gloves, warm hats, wool socks, base layers, wool or fleece mid layer
- Hand and Toe warmers for temperatures below 35 degrees fahrenheit
- Waterproof Rainsuit, layering underneath for rainy days, or light clothing underneath on warmer days where the ground is significantly wet and muddy
- Jackets, sweaters, sweatshirts
- Sun hats
- Please apply sunscreen and/or bug spray prior to class time, if you desire